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To find out more, please visit the ***Preparation section*** below.

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1. Accept without any further changes.
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Title of up to 17 words should not contain the name of locations, countries or cities of the research as well as abbreviations. Avoid complicated and technical expressions and do not use vague expressions. The title should be oriented to Environmental issues while not being obscure or meaningless.

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An abstract of 150 to 250 words that sketches the purpose of the study; basic procedures; main findings its novelty; discussions and the principal conclusions, should not contain any undefined abbreviations or references.

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***Acknowledgements***

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***Journal article***

Mahmoudi, n., (2020). Considering Biophilia Concept in Design on House.  IJBA. 3(1): 71-79 (**8 pages**).

***Book***

Davis, M. L., (2005). Introduction to Environmental Engineering, 3rd. Ed. McGraw Hill Inc.

***Book chapter***

Mettam, G. R.; Adams, L. B., (1999). How to prepare an electronic version of your article, in: Jones, B. S., Smith, R. Z. (Eds.), Introduction to the electronic age. E-Publishing Inc., New York.

***Conference paper***

Brown, J., (2005). Evaluating surveys of transparent governance. In UNDESA, 6th. Global forum on reinventing government: towards participatory and transparent governance. Seoul, Republic of Korea 24-27 May. United Nations: New York.

***Dissertation***

Trent, J. W. (1975). Experimental acute renal failure. Ph.D. Dissertation, University of California. USA.

***Online document***

Cartwright, J., (2007). Big stars have weather too. IOP Publishing Physics Web. (<http://physicsworld.com/cws/article/news/2007/jun/26/big-stars-have-weather-too>[)](http://physicsweb.org/articles/news/11/6/16/1). Please note that references to electronic sites should only occur if there is an expectation that the site will be maintained.

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Authors should clearly report any involvement of hazards, human or animal subjects, patient images, case details, and other materials and information. Their experiments should be performed in compliance with laws and relevant institutional guidelines. When requested, authors should provide the ethics committee with approval documents, consent to release personal information such as images of individuals, and other necessary documents used in the approval process. In addition, it should be stated within the manuscript that proper consent has been obtained for experiments with human subjects.

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When an author(s) discovers a significant error or inaccuracy in his/her own published work, it is the author’s obligation to promptly notify the journal editor or publisher to retract or correct the manuscript.  Finally, the corresponding author should be ensured that all appropriate co-authors included in the paper have seen and approved the final version of the paper and have agreed to its submission for publication.

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3. Name of corresponding author with affiliation, complete address and email address is included.
4. Provide 5-7 indexing keywords preferably not mentioned in the title.

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3. No references and abbreviations cited in the Abstract.
4. The pages are numbered consecutively beginning from the title page.
5. Document has continuous line numbers from start to finish.
6. The same data are not presented in both Tables and Figures.
7. Terms that are abbreviated are written out completely the first time they are used, and then abbreviated thereafter.
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